

## Event Grant Cianfrani Park for 2014

**Overview** Friends of Cianfrani Park, as a Registered Volunteer Community Group of the Philadelphia Parks and Recreation Stewardship Program, is soliciting ideas for community activities for our park for 2014. Past events have included:

The Fridays in June Concert Series

Spring and Fall Festivals, (live music, flea market, raffle, kids' games, food.)

Movie nights (we have the screen & equipment!)

Holiday Lighting Celebrations

We expect our concert series to continue this summer, but there are opportunities for fresh ideas for other events.

**Grant Objective** We welcome events in the park because they bring us together as a neighborhood, and sometimes help raise money for upkeep and enhancement of the park. We want to support neighbors who have ideas for new events, (workshops? Board Game Nights?), or would like to revive old ones. All are welcome to submit ideas and a budget. The Philadelphia Activities Fund has awarded us funds for reimbursable expenses.

### Requirements and Eligibility

- Events must be free and open to the public and promoted throughout the community. The official PPR department logo and Friends of Cianfrani Park name must be used in all printed and electronic materials (brochures, flyers).
- Care must be taken to manage the activity so that no damage is done in the park and rules of safety be followed.
- There are expectations for events in residential communities that would take into account that hours and noise levels be kept reasonable. Amplified sound is subject to the City of Philadelphia Noise Ordinance
- Submissions involving fundraising possibilities for the park will be given special consideration.
- Information about event details must be supplied to us no later than 6 weeks prior to the event allow time for us to submit permits to the city.
- Due to health department rules, only licensed and approved food vendors may be used and copies of licenses be obtained 6 weeks prior to the event.
- You must commit to submitting receipts for reimbursement by the day after the event.
- Money raised for the park must be submitted to the Cianfrani Park treasurer on the day after the event.
- Be present at the March 4, 2014, meeting to explain your event.
- Contact us at [cianfranipark@gmail.com](mailto:cianfranipark@gmail.com) if you have any questions!

**This Application must be submitted by February 28 for discussion and approval at the March meeting.**

# Cianfrani Park Event Grant Application

Applications must be submitted by February 28 for discussion and approval at the March meeting.

**To apply:**

Email to [cianfranipark@gmail.com](mailto:cianfranipark@gmail.com)

Names of Applicant(s) \_\_\_\_\_  
\_\_\_\_\_

Address(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone number(s) \_\_\_\_\_

Email(s) \_\_\_\_\_

In less than two pages, please describe the event or program to be funded by this grant. Please include...

- Description of program or event, including approximate date or timeline of program
- How will this event benefit the community?
- How will you promote the event in the community?
- Might the event build the volunteer base for the Friends of Cianfrani Park?
- Will there be any means of fundraising for the park at this event?
- What equipment will be needed?
- How many people will be expected to attend the event?
- Will any City services be needed to support the event?